

NEWBRIDGE DAY NURSERY SETTLING IN POLICY

Statement of intent

We want children to feel safe, stimulated and happy in the Nursery and to feel secure and comfortable with staff and want parents to have confidence in their children's well being.

Aim

We aim to make the Nursery a welcome place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families.

Methods

- Before a child starts Nursery we use a variety of ways to provide his / her parents with information.
- We use pre-start visits, which the child attends, to explain and complete the child's registration records with his / her parents.
- We understand that the parent or carer may wish to stay for most of the session during the first few sessions, gradually taking time away from the child, increasing this as and when the child is able to cope.
- We allocate a key worker. The key worker welcomes and looks after the child and their parents during the settling process.
- We have visits with parents and short sessions without parents.
- The "all about me" booklet to be filled in prior to the child starting Nursery.

- When a child starts to attend, we work with his / her parents to decide on the best way to help the child to settle into the Nursery.
- As the children progress through Nursery all relevant information will be shared with parents / staff to ensure the transition is as smooth as possible for all.

The nursery understands that all parents and children needs will be different and strive to meet their individual preferences to settling them into Newbridge Day Nursery.